

Professional Translation Request

Translate Your Document FROM This Language: _____ TO This Language: _____

TYPE OF TRANSLATION SERVICES AVAILABLE (choose one)

Certified Translation 24 hour turnaround, \$55 per page up to 250 words or less (includes a Translation Certificate of Accuracy, that is *not notarized*). **Delivery method to you is:** via e-mail or pick up.

Certified & Notarized Translation \$105 for first page additional pages are \$55 each
(Includes a Notarized Certificate of Accuracy) The original notarized translation with the wet signature to be return to me, via USPS express mail. Priority mail is also available for \$30 less but it will take an additional 2-3 days.

** All translation takes a minimum of 24 hours once payment is received & confirmed. Notarized document may take an additional day since the original translation must be shipped to me. If you want the original with wet signature to be return to YOU, via courier mail you must select one of the below courier service.*

RETURN YOUR NOTARIZED DOCUMENT TO YOU BY COURIER SHIPPING VIA USPS (additional fee apply)

USA Only Priority 2 days \$10 USA Only Express 1 day \$30

International Priority 6-10 days \$35 or International Express 3-5 days \$65

** **Personalized Courier Service (PCS)** \$30+\$3/mile to your location from Copiague, NY 11726.

For FedEx DHL UPS please go to that Courier website & calculate the cost to ship from: NOTARY & APOSTILLE SERVICE, INC., 409 44th Street, COPIAGUE, NY 11726-1009, Telephone: 1-866-518-5115, to you then add that cost to your order.

Contact Information or Shipping Information:

Name: _____ Email: _____

Company Name: (optional) _____

Mailing Address1: _____

Mailing Address2: _____ City: _____

State: _____ ZIP/Postal Code: _____ Country: _____ Phone Number: _____

Payment:

Your translation request will begin once your payment is received. Look here for [Payment Options](#). Once the translation is completed, you will be given a chance to review it for accuracy before it is finalized. All translations are done by experienced translators in the targeted language, we do not use machine translations. We do not offer in-Office Translation Services. For fastest service, all translations services are by e-mail. All notarized translation will be mailed via Express mail to me. You can also drop off a copy of your document along with this form & your proof that a payment was made. Please make sure your document is clear & read able & flat with NO folds if you take a photograph.

** **Personalized Courier Service is available for most local deliveries.** If you require Embassy Legalization or Apostille Service is separate. If you need Apostille Service please use the [Apostille or Embassy Legalization Service Order Form](#).