

Professional Translation Request

Translate Your Document FROM This Language: _____ TO This Language: _____

TYPE OF TRANSLATION SERVICES AVAILABLE (choose one)

___ **Certified Translation 24-hour turnaround, \$55 per page up to 250 words or less** (includes a Translation Certificate of Accuracy, that is *not notarized*). **The delivery method to you is by e-mail or you can it pick up.**

___ **Certified & Notarized Translation \$120 for first page. Additional pages are \$55 each.**
(Includes a Notarized Certificate of Accuracy) *The original notarized translation with signature to be returned to me, via USPS Priority mail. ___ Express mail is also available for \$25 more.*

___ Yes you want also want the back of your document translated if it has writing on the back.

___ Yes you want the Apostille translated and the County Clerk page also translated, which is an additional 2 pages.

** All translation takes a minimum of 24 hours once payment is received & confirmed. Notarized document will take additional time since the original translation must be shipped to me. If you want the original with a wet signature to be return to YOU, via courier mail you must select one of the below courier services.*

RETURN YOUR NOTARIZED DOCUMENT TO YOU BY COURIER SHIPPING VIA USPS (additional fee apply)

___ USA Only Priority 2 days \$10 ___ USA Only Express 1 day \$35

___ International Priority 6-10 days \$35 or ___ International Express 3-5 days \$65

___ For FedEx ___ DHL ___ UPS please go to that Courier website & calculate the cost to ship from:

NOTARY & APOSTILLE SERVICE, INC., 409 44th Street, COPIAGUE, NY 11726-1009, Telephone: 1-866-518-5115,

to you then add that cost to your order.

Contact Information or Shipping Information:

Name: _____ Email: _____

Company Name: (optional) _____

Mailing Address1: _____

Mailing Address2: _____ City: _____

State: _____ ZIP/Postal Code: _____ Country: _____ Phone Number: _____

Payment:

Your translation request will begin once your payment is received. Look here for [Payment Options](#). Once the translation is completed, you will be given a chance to review it for accuracy before it is finalized. All translations are done by experienced translators in the targeted language, we do not use machine translations. We do not offer in-Office Translation Services. For the fastest service, all translations services are by e-mail. All notarized translations will be mailed via Express mail to me. You can also drop off a copy of your document along with this form & your proof that a payment was made. Please make sure your document is clear & read able & flat with NO folds if you take a photograph.

**** Personalized Courier Service is available for most local deliveries.** Embassy Legalization or Apostille Service is a separate service. If you need Apostille Service, please use the [Apostille or Embassy Legalization Service Order Form](#).