


Include this page if using credit card  
**NOTARY & APOSTILLE SERVICE, INC.**  
**409 44<sup>th</sup> Street**  
**COPIAGUE, NY 11726-1009**  
 Phone: 1-866-518-5115 Ext 1  
 Fax: 1-631-787-6019

## CREDIT CARD AUTHORIZATION FORM

*Please fill out this page if you chose to pay using a credit card*

<b>SPEED OF SERVICE</b>			
<i>(Expedite service requires an additional fees)</i>			
<b>Regular Processing</b> [ <input type="checkbox"/> ]		<b>* 24-Hour Expedite</b> [ <input type="checkbox"/> ]	<b>* 8-Hour Expedite</b> [ <input type="checkbox"/> ]
<b>CARD TYPE</b> (Select one box)			
American Express [ <input type="checkbox"/> ]	Discover [ <input type="checkbox"/> ]	MasterCard [ <input type="checkbox"/> ]	VISA [ <input type="checkbox"/> ]
<b>CREDIT CARD INFORMATION</b>			
Credit Card Number: _____		<b>Amount to be charged</b>	
Expiration Date: _____			
Security Code: _____		<b>Visa, MasterCard, and Discover:</b> On the back of the card in the top-right corner of the signature box, enter the three-digit number following the credit card number. <b>American Express:</b> On the front of the card, enter the four-digit number on the right directly above the credit card number.	
<b>Payment Authorization:</b> By signing below, I the authorized cardholder, agree to pay the above 'Amount to be charged' according to card issuer agreement (Merchant agreement if credit voucher) and authorize Notary & Apostille Service, Inc. to charge my credit card in that amount as indicated above for services rendered.			
Authorized Signature: _____			
<b>CREDIT CARD BILLING ADDRESS</b>			
Name on Credit Card			
Company (optional)			
Billing Street address			
City/Town, State			
Zip Code, Country			
Please note that service on your documents will only start upon full payment of all service fees. The service provided is subject to the Terms & Conditions that can be found on <a href="http://hynotaryforyou.com/terms-conditions.html">http://hynotaryforyou.com/terms-conditions.html</a>			
<b>*** For Office Use Only ***</b>			
Order #:	Order Completed on:	Charged on	Batched Closed on: